



ZENITH BANK PLC

ONLINE CORPORATE ACCOUNT FORM

ACCOUNT OPENING REQUIREMENTS

- 1. Account Opening form duly completed.*
- 2. Two specimen signature cards duly completed by each signatory to the account*
- 3. Two independent and satisfactory references. Referees must be Corporate Account holders and not officers of the company or related companies. Referees who maintain current account with Zenith International Bank must have done so for a minimum of six (6) months.*
- 4. Two clear passport size photographs of each signatory to the account with their names written on the reverse.*
- 5. Certificate of Incorporation (Originals to be sighted)*
- 6. Memorandum and Articles of Association (certified as a true copy by the Registrar of Companies (Originals to be sighted)).*
- 7. Certificate of exemption from using "Limited" after name (where applicable)*
- 8. Form C07 – Particulars of Directors – certified by the Registrar of Companies (Originals to be sighted).*
- 9. Residence Permit (where applicable)*

10. *Identification of signatories – International passport or driver’s licence (Originals to be sighted)*
11. *Board Resolution appointing Zenith Bank PLC as the company’s bankers and nominating signatories to the account.*
12. *Mandatory Initial Deposit.*
13. *Authority to debit company’s account for the cost of search signed by the company’s authorized*
14. *Public Utility Receipt – Tax Clearance Certificates, NEPA Bills, Water Bills or Telephone Bills (Originals to be sighted)*

ZENITH BANK PLC

MANDATE FOR CORPORATE CURRENT ACCOUNT

Note: You need to print out two (2) copies of this form

NAME OF ACCOUNT _____ **ACCOUNT NO** _____

POSTAL ADDRESS _____

CONTACT ADDRESS _____

TELEPHONE _____

<p>1. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile phone No:</p>	<p>4. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile phone No:</p>
<p>2. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile Phone No:</p>	<p>5. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile phone No:</p>
<p>3. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile Phone No:</p>	<p>6. NAME OF SIGNATORY..... CATEGORY</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"> <div style="border-bottom: 1px solid black; height: 15px;"></div> </div> <p>Mobile phone No:</p>
MANDATE	COMPANY STAMP/SEAL SPECIMEN (If required for mandate)

EMBOSSMENT REQUIRED? YES NO

CHEQUE CONFIRMATION REQUIRED

YES NO

Amount to be confirmed: All Amounts

₦..... and above

COMPANY STAMP/SEAL REQUIRED?

YES NO

FOR BANK USE

REMARK _____

CSU OFFICER _____

RSM OFFICER _____

APPROVAL _____

DATE _____

APPLICATION FOR THE OPENING OF A CORPORATE CURRENT ACCOUNT

NAME OF COMPANY

REGISTRATION NUMBER

DATE OF INCORPORATION

REGISTERED ADDRESS

MAILING ADDRESS

TELEPHONE NUMBER

FAX

EMAIL ADDRESS

NATURE OF BUSINESS

MANAGEMENT

NAME

POSITION

1.

2.

3.

4.

ACCOUNTS WITH OTHER BANKS (INCLUDING **ZENITH BANK PLC**)

NAME AND ADDRESS OF BANK

ACCOUNT NAME AND NUMBER

REFERENCES

NAME AND ADDRESS

NATURE OF BUSINESS

BANKER

1.

2.

We request the opening of a current account with ZENITH BANK PLC. We certify that the above particulars are correct.

Authorised Signatory & Date

Authorised Signatory & Date

Authorised Signatory & Date

CORPORATE RESOLUTIONS

Pursuant to the Resolution of the Company dated _____ that was passed in our meeting which was duly convened with requisite quorum in attendance, the company RESOLVED that a Corporate Account in the Company's name be opened with Zenith Bank PLC and that all conditions precedent for purposes connected with the account opening as may be required by the bank be fulfilled by the Directors and we FURTHER RESOLVED that:

1. In addition to any general lien or similar right to which you as a bank may be entitled by law, you may at a anytime and without notice to us to combine or consolidate all or any of the Company's accounts with the liabilities to you and set off or transfer any sum or sums standing to the credit of any one more or such accounts or any other credit, be it cash, cheques, valuables, deposits, securities, negotiable instruments or other assets belonging to the Company with you in or towards satisfaction of any of the Company's liabilities to you or any other account or in any other respect, whether such liabilities be actual or contingent, primary or collateral or several or joint.
2. The Secretary or any other officer of the Company be, and hereby is authorized to certify to the Bank the names of the present officers of the Company and other persons authorized to sign for it and the offices respectively by them, together with specimens of their signatures and in case of any change of any holder of any such office or holders of any such offices, the fact of such change and the names of any new officers and the offices respectively held by them, together with the specimens of their signatures, and the Bank be and hereby is authorized to honor any instrument signed by any new officer or officers in respect of whom it has received any such certificate or certificates with the same force and effect as if the said officer or officers were named in the foregoing resolutions to the place of any person or persons with the same title or titles.
3. The Bank be promptly notified in writing by the Secretary or any other officer of the Company of any change in these resolutions, such notice to be given to each office of the Bank in which any account of the Company may be maintained, and that until it has actually received such notice in writing, it is authorized to act in pursuance of these resolutions, and until it has actually so received such notice and sufficient time shall elapsed thereafter to permit the Bank in due course and by such means as it may deem appropriate, to notify such of its department offices, branches and correspondents as the Bank may deem to be concerned thereby, it shall be indemnified and saved harmless from any loss suffered or liability incurred by it in continuing to act in pursuance of these resolutions, even though these resolutions may have been changed. Provided that any such change shall not adversely affect the general intendment of this resolution.
4. Any and all withdrawals and borrowings of money and /or other transactions had on behalf of the Company with the Bank are hereby approved, and that the Bank may rely upon the authority conferred by this entire resolution until the receipt by it of a certified copy of a resolution of this Board revoking or modifying the same.

We FURTHER CERTIFY that there is no provision in the Memorandum and Articles of Association of the company limiting the power of the Board of Directors to pass the foregoing resolutions and that the same are the conformity with the provisions of the said Memorandum and Articles Association.

We further certify that the Memorandum and Articles of Association given by us to the Bank are amended up to date. We further undertake that any future amendments to the Memorandum and Article of Association will be advised to the Bank within fourteen days of such amendments.

We indemnify the Bank against any loss, expenses and damages it may sustain through our failure to notify or delay in notifying the Bank of any alterations, amendment or addition to the Memorandum and Articles of Association.

We FURTHER CERTIFY that the present officers of the Company and the offices respectively held by them areas follows:

NAME	POSITION

IN WITNESS WHEREOF, We have hereunto set our hands as Chairman and Secretary of the Company and affixed the corporate seal hereunto

this _____ day of _____ 20_____

Chairman/ Managing Director

Secretary

(COMPANY SEAL)

To: ZENITH BANK PLC

LETTER OF SET- OFF

In consideration of your providing us financial and /or banking accommodation and other facilities, we agree that in addition to any other general lien similar right which you as a bank may be entitled by law, you may at anytime and without notice to us combine or consolidate all or any of our accounts with the liabilities to you and set-off or transfer any sums standing to the credit of any one or more of such accounts in or towards satisfaction of any of our liabilities to you on any account or in any other respect whether such liabilities be actual or contingent, primary or collateral and several or joint.

Dated this -----day of -----20-----

The common seal of the company is hereunto affixed in the presence of:

Director

Secretary

(Company Seal)

“CAUTION”
IT IS DANGEROUS TO INTRODUCE A
PERSON WHO IS NOT WEL- KNOWN TO
YOU

.....20.....

The Manager,
ZENITH BANK PLC,

Dear Sir,

RE:
PROSPECTIVE ACCOUNT NAME

We understand that the above- named Company has applied to open a Current Account with you.

We have known the above- named Company for -----(Period) and we comment on their means and reputation as follows: -

We also confirm that the applicant is an entity to whom the usual banking facilities may be extended.

We maintain current account(s) with:

NAME OF BANK	BANKER'S ADDRESS	ACCOUNT NUMBER
1		
2.		

The above information is provided in confidence
Yours faithfully,

REFEREE'S ACCOUNT NAME

REFEREE'S ADDRESS

Authorised Signatory

Authorised Signatory

Please note that 2 copies of this form are required for processing.

S/N	DOCUMENTS OBTAINED	IN PLACE	WAIVER
1.	IDENTIFICATION:		
	(a) International Passport		
	(b) Drivers License		
2.	PASSPORT PHOTOGRAPHS		
3.	VERIFICATION OF SIGNATURES		
4.	SIGNATURE CARDS		
5.	COMPANY'S MANDATE		
6.	REFERENCE FORMS	EXTERNAL	
		INTERNAL	
7.	CERTIFICATE OF INCORPORATION		
8.	CERTIFICATE OF EXEMPTION		
9.	BOARD RESOLUTION		
10.	CTC OF MEMO AND ART BY CAC		
11.	CTC OF C07 (PARTICULARS OF DIRECTORS) BY CAC		
12.	SEARCH REPORT		
13.	VISITATION REPORT		
14.	PUBLIC UTILITY RECEIPT/ INVOICE		
15.	RESIDENT PERMIT		

CUSTOMER INTRODUCED BY _____

NAME & SIGNATURE

RELATIONSHIP OFFICER _____

NAME & SIGNATURE

WAIVER APPROVED BY _____

NAME & SIGNATURE

APPROVED BY	INITIAL	DATE
LEGAL OFFICER		
BRANCH MANAGER		
APPROVAL		